

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

Beckington Parish Council

County area (local councils and parish meetings only):

Somerset County

Financial year ending 31 March 20xx

Prepared by (Name and Role):

Clerk/ RFO

Date:

31/03/2025

	£	£
Balance per bank statements as at 31/3/25		
NatWest Current Account	10.00	
NatWest Business Reserve	38,717.96	
Unity Trust Current	4,413.66	
Unity Trust Reserve	127,553.21	
		170,694.83
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/24 (normally only current account)		
Cheque number		
		0.00
Add: Cheques written back into account not cashed 31/3/25		
	-	
1133	500.00	
1155	350.00	
		-
Net balances as at 31/3/25 (Box 8)		170,694.83