

BECKINGTON PARISH COUNCIL

www.beckingtonparishcouncil.org.uk



Locum Parish Clerk: Paul Russell

Email: parishclerk@beckingtonparishcouncil.org.uk

Minutes of the Annual Parish Council meeting of Beckington Parish Council held on Tuesday 9th May 2023 which commenced at 8:50pm in the Beckington Memorial Hall, Bath Road, Beckington, Frome BA11 6SH

PRESENT: Cllr Paula Fox (Chair), Cllr Clive Winterbourne and Cllr Liz Wright.

ALSO PRESENT: Ward Cllr Boyden and the Locum Clerk.

Public Participation

There were no members of the public present. No matters were raised.

Ward Councillor Reports

Ward Cllr Boyden presented his report (Appendix 1)

Ward Cllr Denton's report was also noted (Appendix 2)

1. Apologies for absence

Apologies were received and accepted from Cllr Kevin Bishop (Illness) and Cllr Mark Hollyoake (work).

2. Declarations of pecuniary interests and dispensations to participate:

There were no Declarations of Interest made.

3. Election of Parish Council Chairman/ Vice-Chairman:

Nominations were requested for Chair of the Council for the 2023/24 municipal year.

Cllr Paula Fox was proposed by Cllr Winterbourne and seconded by Cllr Wright. There being no other nominations, Cllr Paula Fox was duly elected Chair of Council.

Council agreed to defer the election of a Vice-chairman for the 2023/2024 municipal year.

4. Adoption of previous council meeting minutes:

Council **RESOLVED** to adopt the minutes of the Annual Parish Council Meeting held on 10th May 2022.

5. Adoption of Parish Council Policies

Council **RESOLVED** to adopt the following policies:

- Standing Orders

- Financial Regulations
- Freedom of Information

Council noted that it did not have a Data Protection Policy. It was agreed that the Locum Clerk develop a Policy and present it to Council for adoption.

6. Appointment of Members roles/portfolios:

Council **RESOLVED** to appoint Councillors to the following posts:

- Planning & Development Portfolio:** Cllr Liz Wright with support from Cllr Winterbourne as and when required.
- Deputy Planning & Development Portfolio:** Appointment deferred.
- Local Environment Portfolio:** Cllr Winterbourne
- Highways & Transport Portfolio:** Cllr Bishop
- Footpaths & Rights of Way Rep:** Cllr Wright
- Allotments:** Cllr Bishop
- Rudge Rep:** Cllr Wright
- S106 Grants Coordinator:** Cllr Fox
- HR Panel (x2):** Deferred.

7. Risk Assessment:

Council **RESOLVED** to adopt the Risk Assessment subject to it being reviewed and updated by the Locum Clerk,

8. Parish Council Assets list:

Council **RESOLVED** to adopt the Assets List subject to it being reviewed and updated by the Locum Clerk.

9. Annual Insurance Premium:

Council **RESOLVED** to approve the payment of the Council's insurance for 2023/24 through Gallagher at a cost of £547.96.

10. Delegated Power – Planning & Tree Applications:

Council **RESOLVED** to give delegated power to the Clerk to respond to planning and tree applications on behalf of the Council, in consultation with the Planning and Development Portfolio Holder and Deputy Holder.

11. Internal Audit 2021/22:

To confirm the appointment of the internal auditor for 2022/23.

RESOLVED: To appoint Council HR and Governance Support to carry out the internal audit report at a cost of £140.

There being no other business the Chair thanked Members for their attendance and closed the meeting at 8:48pm.

CHAIR:

DATE: