

BECKINGTON PARISH COUNCIL

www.beckingtonparishcouncil.org.uk



Locum Parish Clerk: Paul Russell

Email: parishclerk@beckingtonparishcouncil.org.uk

To: The Chairman and all Members of Beckington Parish Council
I hereby summon you to the Annual Meeting of the Parish Council
To be held at Beckington Memorial Hall
on **Tuesday 9th May 2023 at 7:15pm**

To resolve on the business as outlined in the agenda below

- A G E N D A -

1. Apologies for absence

To receive any apologies for absence.

2. Declarations of pecuniary interests and dispensations to participate:

Members to declare any 'Pecuniary' or 'Other' interests under the council's code of conduct. Members are reminded of their responsibility to register their interests with Mendip District Council and to keep that register up to date.

3. Election of Parish Council Chairman/ Vice-Chairman:

- To elect a Chairman for the 2023/24 municipal year.
- To elect a Vice-chairman for the 2023/2024 municipal year.

4. Adoption of previous council meeting minutes:

- Minutes of the ACM held on 10th May 2022.

5. Adoption of Parish Council Policies

To consider and adopt the following policies:

- Standing Orders
- Financial Regulations
- Data Protection Policy
- Freedom of Information

6. Appointment of Members roles/portfolios:

To confirm the appointments to the following posts:

- Planning & Development Portfolio**
- Deputy Planning & Development Portfolio**
- Local Environment Portfolio**
- Highways & Transport Portfolio**

- e. **Footpaths & Rights of Way rep**
- f. **SALC & MDC rep**
- g. **Allotments**
- h. **Rudge Rep**
- i. **S106 Money Coordinator**
- j. **HR Panel (x2)**

7. Risk Assessment:

To consider the Risk Assessment and adopt.

8. Parish Council Assets list:

To inspect the assets list and adopt.

9. Annual Insurance Premium:

To receive and approve payment of the Council's insurance for 2023/24

10. Delegated Power – Planning & Tree Applications:

To give delegated power to the Clerk to respond to planning and tree applications on behalf of the Council, in consultation with the Planning and Development Portfolio holder and Deputy holder.

11. Internal Audit 2021/22:

To confirm the appointment of the internal auditor for 2022/23. The proposed internal auditor is Council HR and Governance Support at a cost of £140

End of Meeting