

BECKINGTON PARISH COUNCIL

Website: www.beckingtonparishcouncil.org.uk

Clerk: Simon Pritchard

Email: beckingtonparishcouncil@outlook.com

Tel: 07792 478960

Minutes of the meeting held in Clifford Suite, Beckington Memorial Hall on: TUESDAY 17th January 2018 at 7:30pm

Present:

Councillors; Mrs P Fox (Chairman), Mrs E Wright, Ms J Beresford, Mr C Winterbourne & Mr K Bishop

In attendance:

Simon Pritchard - Parish Clerk.

Public Participation:

(None)

County & District Councillors reports:

(No reports received)

It was noted by Members how much the Parish will miss the help and support of Cllr Oliver, who is taking 6 months sabbatical from her role as County Councilor for personal reasons.

Agenda Number:	Agenda Item:
JAN1	<u>Apologies for absence:</u> Cllr M Wilson, Council Chairman – Due to work commitments. Cllr Oliver, County Councillor – On a 6-month sabbatical. Cllr Mockford, District Councillor
JAN2	<u>Declarations of interest:</u> (None)
JAN3	<u>Adoption of previous Council minutes:</u> <ul style="list-style-type: none">• Tuesday 12th December 2017 The minutes of the meeting had been circulated amongst Members. It was proposed by Cllr Bishop, that they be adopted as accurate, seconded by Cllr Beresford and resolved unanimously.
JAN4	<u>To receive Planning & Tree applications:</u> <ul style="list-style-type: none">• Application Number 2017/2460/TCA (This application had been carried forwards from the last meeting) – Leave to Tree Officer.• Application Number 2018/0003/LBC – Leave to Conservation Officer• Application Number 2017/2256/LBC (This application should have been dealt with by email after the last meeting, but was missed) - Leave to Conservation Officer
JAN5	<u>Resources Committee:</u> Members had had the draft term of reference for a resources committee circulated by the

	<p>Clerk. In her ½ year report the internal auditor had recommended the setting up of a committee of this nature.</p> <p>Cllr Beresford felt that the setting up of a formal committee made for too much extra administration and that the Council was able to deal with the issues that the proposed resources committee would look at without forming a new standing committee.</p> <p>It was agreed to form an informal HR Panel, with a membership of the Council Chairman and the Finance Portfolio holder, with the reserve member being the Vice-Chairman.</p> <p>This panel would meet informally when needed, with the Finance Portfolio holder acting as the first point of contact to the Clerk for HR matters. This was agreed by all Members.</p>
JAN6	<p><u>Mendip Local Plan Part II – Public Consultation:</u></p> <p>Mendip District Council are now running a public consultation on the draft local plan part II. No Member had looked at the plan before the meeting, it was agreed that Cllr Wright would study it and report back if it didn't reflect what was agreed at the Public meeting held in the Parish.</p> <p style="text-align: right;">Action – Cllr Wright</p>
JAN7	<p><u>Parish Council Scanner / Copier:</u></p> <p>Cllr Winterbourne had taken a look at a secondhand one that was available from a resident. As well as being a scanner, it was a black and white laser printer. Unfortunately, the printer had no ink, so it could not be verified as being in working order, furthermore no Member wanted use of it even if it did prove to work. The lack of any warranty was also a concern. Members resolved to keep looking at other options.</p>
JAN8	<p><u>Parish Council Grants Policy:</u></p> <p>The Parish Clerk had circulated a draft grants policy for members consideration. It was proposed by Cllr Beresford to adopt the grants policy, with one alteration, that a point 10 be added to say that 3 quotes must be provide to the Council for any work that is to be carried out, this was seconded by the Chairman and resolved unanimously</p> <p style="text-align: right;">Action – The Clerk</p>
JAN9	<p><u>Parish Council Accounts:</u></p> <p>A. Receipts</p> <ol style="list-style-type: none"> 1. Grant for Website - £500 2. Grant for Scanner - £100 3. Grant for Clerk time working on website - £545.80 <p>B. Payments:</p> <p>The following payments were proposed for payment by Cllr Beresford, seconded by the Chairman and resolved unanimously:</p> <ol style="list-style-type: none"> 1. Clerk's salary December 2017 - £204.01 2. Clarks overtime on Website - £218.31 3. (HMRC PAYE – December 2018 – £105.60 *Not sent as Account in credit) 4. Leaflet printing – Cllr Wright - £31.50 <p>C. To receive bank reconciliation: Received and noted</p>

JAN10	<p><u>Account Signatories – Coventry Building Society:</u></p> <p>The Clerk reported that he had started the process of changing the address on the Beckington Charities account and updating the signatories. The Clerk suggested that it would probably be useful if the Council could confirm that it wanted the address for the account to be the Clerk home address and that the two signatories to be the Clerk (Simon Pritchard) and the Finance Portfolio holder (Cllr Judith Beresford).</p> <p>This was proposed by the Chairman, seconded by Cllr Wright and resolved unanimously</p>
JAN11	<p><u>Parish Council Precept 2018 - 2019:</u></p> <p>The Clerk had drawn up a draft budget. The budget allows for increased investment into the Parish while rising the precept by £2.71 per year, per band D household. Members felt that this was a modest increase that delivered improved investment. The total precept was set at £15,350 for the municipal year 2018/19.</p> <p>Proposed by Cllr Beresford, seconded by Cllr Winterbourne and resolved unanimously.</p> <p>It was agreed that the Clerk would post a news item on the website and in the Network magazine to inform Residents of the change.</p> <p style="text-align: right;">Action – The Clerk</p>

End of formal meeting 20:59

The next items were for verbal exchange of information only:

- **Bettering Beckington projects:**
 - Put the survey results on the new website, plus the analyzation of the percentages.
 - Ask to see if James Rider has got the analysation of the verbatim comments.
- **Members portfolio verbal reports:**
 - A. Planning & Development –**
 - Cllr Wright to have the paper copies of the planning applications from the District sent to her home and to make arrangements to have site visits as and when necessary. The Clerk will respond to applications once the Council has resolved upon them.
 - B. Finance –** Cllr Beresford: Nothing to report
 - C. Footpaths –** Cllr Wright: Nothing to report
 - D. Highways / Transport –** Cllr Bishop:
 - Site visit made to Standerwick Court Lane. Emails sent to Somerset County Council Highways department to request the signing-off of the bunds.
 - Has requested that white lines at the junction of Sandy Lane and Goose Street be re-painted, and also that a site visit is made by the highways department to look at the parking issues around Sandy Lane, Goose Street and Lahs Place junctions.
 - E. Local Environment –** Cllr Winterbourne:
 - Has talked to a local contractor looking at areas within the Village that could be done by them, the problems over the last few years has been with the smaller, fiddly bits of land. Current contractor could still be used to cut the large areas of grass.
 - The Dog poo bin that was at Stubs Lane has found its way down to the woolpack.

- The Somerset Highways department will not sanction the placing of the cheaper bins that the Council had been looking to use. Will proceed with buying 4 of the red post mountable ones, as already agreed by the Council.

Action – The Clerk

F. Rudge Rep – Cllr Wright:

- Potholes now reported
- Bristol Water have now repaired the water leak.

G. Charities – Cllr Beresford: (Covered under agenda item: JAN10)

H. Memorial Hall Rep – Cllr Wilson: (not at meeting)

- Seems that the plans of the Cricket Club are still some time off coming to Council.

• **Items for the Clerks consideration for the next agenda:**

- Members were keen to see if any Resident wanted to join the Council. The Clerk confirmed that the Council was now free to co-opt a new member into its Membership. An advert will be put in Network Magazine and on the website, Cllr Beresford will post on Facebook.

Action – The Clerk & Cllr Beresford

There being no further business Members left at 21:44

Signed: _____ Date: _____